

Finally... A Modern
Replacement for
the File Cabinet



The
DIRECT LINE
ROTARY FILE

High Density AND Accessibility

The Direct Line Rotary File provides the greatest space savings possible. File retrieval time is reduced by making twice the number of files available in the same space as conventional filing systems.



The DIRECT LINE ROTARY FILE

Shared Workstation Access

Two workstations may access the same file from positions on either side of the cabinet; ideal for sharing information on a continuous basis. Pass-through shelves create the ability to conveniently transfer information without leaving the workstation.



Open



Rotating




Closed



Countertop Units

Countertop Direct Line Rotary File units provide additional work surfaces and storage. They may be customized with a variety of laminate tops to enhance your office decor.



Elegant in Any Environment

In the executive office, the Direct Line Rotary File is attractive, secure and may be custom color-coordinated.



20,000 BC

Limited Accessibility

Stay in Step with Progress

The Direct Line Rotary File... The Final Step in the Evolution of Records Management

■ EFFICIENT ACCESSIBILITY

The interior presents the user with six to sixteen levels of media to view and access... depending on the size of the unit... without moving a step.

■ QUICK RETRIEVAL

Twice the files in the same space means reduced storage and retrieval time... increased productivity.

■ HIGH DENSITY

The Direct Line Rotary File makes maximum use of the cubic space occupied by the cabinet without loss of storage/retrieval efficiency. This is true high density storage with benefits that multiply when units are placed back-to-back and side-by-side.

■ BUILT-IN SECURITY

To secure media, simply rotate to the closed position and turn the standard key lock. Optional keyed drawers may be ordered for an extra measure of security.

■ CUSTOM VERSATILITY

Each of the Direct Line Rotary File's two interior sides can be set up with a variety of accessories to meet your specific needs. If your needs change, accessories can be reconfigured or added at any time.

■ SUPERIOR FLEXIBILITY

Office configurations may incorporate the Direct Line Rotary File for central filing, office partitions, workstations, countertop surfaces, secured media areas... used as an office partition today, the Direct Line Rotary File can be a workstation tomorrow.

■ MULTI-MEDIA CAPABILITY

With its variety of accessories, the Direct Line Rotary File is the storage solution for computer disks, microfilm, microfiche, CD's, video/audio cassettes and, of course, standard filing applications.



Photo: An Collection of History, Art, Science and Community College

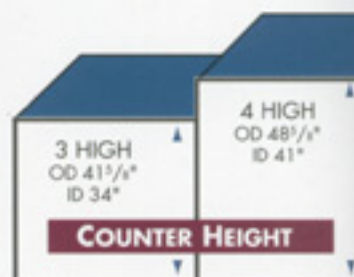


1890

Poor Security

1943

No Versatility



1000 AD

Low Density

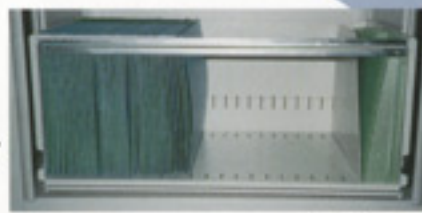


3000 BC

Long
Retrieval Times

Selection of Rollout Storage Options

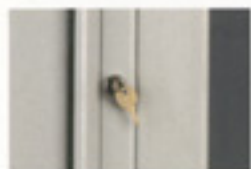
Choose from a variety of rollout accessories to accommodate top tab or end tab filing systems and other media, including printouts, hanging folders, books and binders.



Security Drawer

protects your confidential records and your personal belongings.

It may be keyed separately from the outer cabinet lock.



Key Lock

Individual Rotary File units may be keyed alike or separately, with up to 125 different keying options.



Rollout Reference Shelf puts a convenient work surface just where you need it. Accuride® glides provide whisper smooth movement.



COMPLETE AND TOTAL FLEXIBILITY IN STORAGE SYSTEMS. IT WORKS BE



TODAY... High Density Multi-Media

The Direct Line Rotary File solves all your records storage and retrieval problems while you save money, time and space.



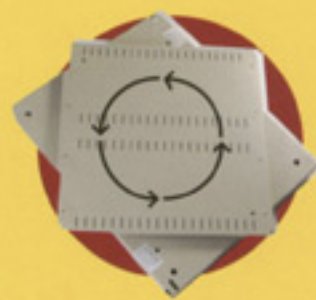
1980 Minimal Flexibility

What Is a Rotary File?



The Direct Line Rotary File is a cabinet within a cabinet. The interior is a four-sided storage cabinet that revolves completely in either direction with only a touch. It may be stopped in any of four positions. Two positions allow access to the storage compartments while the other two are the cabinet's closed positions. The Direct

Line Rotary File is high density, multi-media storage equipment, the use of which dramatically increases floor space availability and decreases retrieval times.



56 Years and Going Strong!


It Keeps On Turning Savings for You — Year after Year after Year after Year

A brand new Direct Line Rotary File was selected at random from inventory and connected to an automatic, reversing motor drive replicating the force and speed of human operation. After more than eight continuous months of testing totalling 729,501 revolutions, the test equipment failed beyond simple repair and was disconnected. Result: No discernible change in unit operation after the use equivalent of 56 years of 250 cycles per week. The rotating base comes with a Lifetime Warranty. Endurance test details are available upon request.



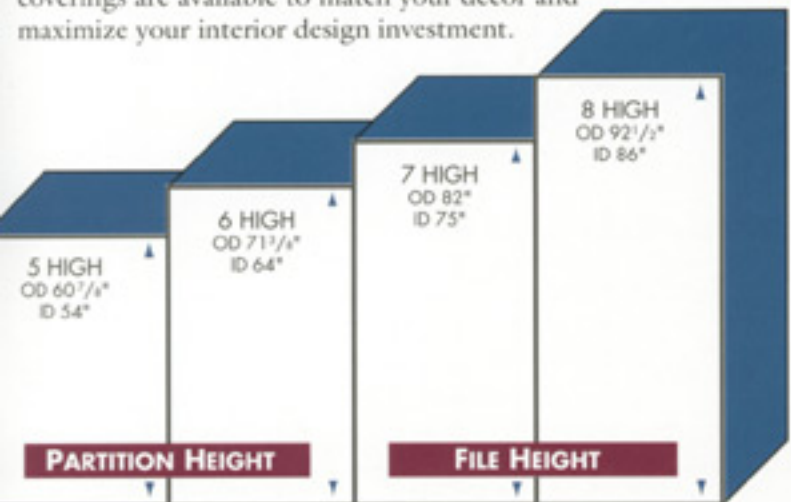
Direct Line Rotary Files are Easily Moved

One piece construction ensures cabinet stability; reinforced corners allow relocation of the unit on a simple handtruck without any disassembly.

 **The Direct Line Rotary File is Handicap-Accessible and ADA-Friendly.**

CUSTOM COLORS AND FINISHES

Custom color paint matches, wood or laminate finishes and fabric coverings are available to match your decor and maximize your interior design investment.



Rotary File for Your Specific Needs



3" Drawer is versatile enough to efficiently store your microfilm, microfiche, CDs, 3x5 cards, floppy disks, cassettes, checks, even medications. Interior dividers are available for precise custom partitioning.



File Shelf and Universal Shelf Divider are independently adjustable to accommodate end tab folders, binders, books and miscellaneous storage.

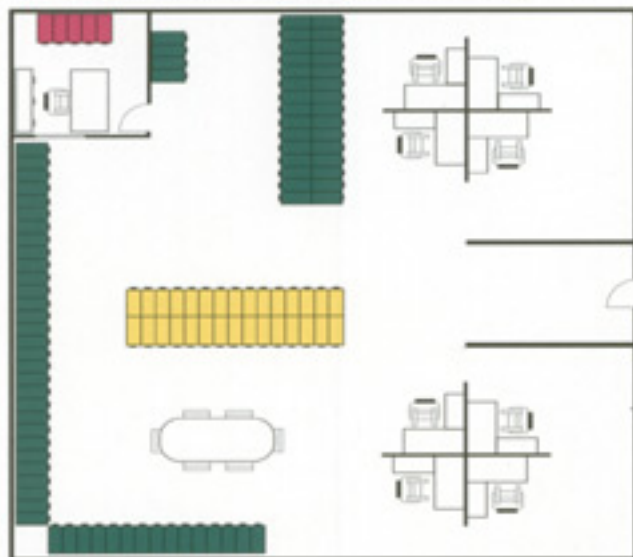


Pass Through Shelf allows storage of your oversized records, computer printouts, reference books or blueprints.

... AND LOOKS BETTER, TOO.

More Space in the Same Space

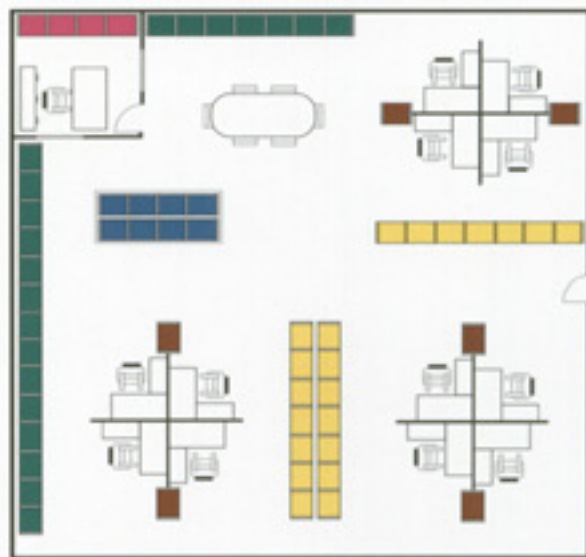
2500 sq. ft. with Standard Vertical File Cabinets



"Before"

- 114 vertical filing cabinets
- 712.5 square feet of filing cabinets
- 11,400 linear filing inches capacity
- Serves one supervisor and eight employees
- 52-inch filing cabinet height not practical as an additional work surface

2500 sq. ft. with The Direct Line Rotary File



"After"

- 60 Direct Line Rotary Files
- 331.8 square feet of rotary files
- **53% floor space savings**
- 20,256 linear filing inches capacity
- **78% filing capacity gain**
- Serves one supervisor and twelve employees
- **50% employee workstation gain**
- Eight countertop rotary files provide 50 square feet of additional work surface
- **100% countertop surface gain**



Miles of Files

"In 1995, 76 Products Company decided to combine ten office facilities into one. We quickly discovered that we had twelve miles of files

(the equivalent of one shelf twelve miles long)... We could only accommodate six miles in our new building and selected the Direct Line Rotary File for part of our solution for on-site high density storage. We purchased 64 of them. They have worked very well and store a great number of files, binders and odd-sized miscellany in places that traditional file cabinets would not fit. The Direct Line Rotary File is a great product."

— Ernie Vitucci, Manager, Administration,
76 Products Company (A Unocal Company),
Costa Mesa, CA

Direct Line Rotary File Solution by: Advanced Office Concepts, Fullerton, CA.

Triple Your Storage Capacity in the Same Square Footage!



One Rotary File
14 Square Feet
400 LFI



Four Vertical Files
31 Square Feet
400 LFI



Three Lateral Files
42 Square Feet
400 LFI

IT'S SIMPLE TO COMPUTE YOUR OWN SAVINGS:

Your Cost per Sq Ft x DLRF Sq Ft Savings x Lease Term or Equipment Life = Your Total DLRF Savings

**The Space You Save Will Make Your Head Spin...
And Put a Nice Spin on Your Profits, Too!**



Filing You Can Really Sink Your Teeth Into

"Before our dental office purchased Direct Line Rotary Files, we had used open shelf filing. We had shelving all over the place, and even had to start a new room to hold more. The Direct Line Rotary Files allow us to consolidate all our filing in one location, and they hold everything — patient file

folders, X-rays, equipment, office supplies and technical manuals. They've saved us a lot of time and trouble, and they're more efficient and attractive."

— **David C. Cotty, D.M.D.**, Dentistry 2000, Columbus, NC

Direct Line Rotary File solution by: Thompson Dental Company, Columbia, SC.

Hookin' some BIG Fiche in Texas

"One of my customers had a real problem. The company was swimming in microfiche, nearly 2 1/2 million pieces! Efficient retrieval of information was becoming nearly impossible. We solved the problem with fifteen six-high legal size Direct Line Rotary Files equipped with fourteen 3" drawers per side. Each drawer stores 6,000 microfiche; 158,000 per Rotary File. Retrieval times are now measured in seconds instead of hours."

— **Jerry Mogyorody**, President, Filing Service Center, Houston, TX



"Our Safety Department needed more filing capacity and had limited floor space. Mike Fassbender of Van Loozen Systems, Inc. solved both problems with the Direct Line Rotary Files. Safety now has ample space to store current files and has also gained floor space for growth in the years ahead. Mike has made USF Holland a believer in the Direct Line system."

— **Don Stark**,
Manager, Safety Department,
USF Holland Corporation
Grand Rapids, MI

Truckloads of Space

"I recently sold 10 Direct Line Rotary Files as replacements for 22 vertical files to USF Holland, a national trucking company. As all available floor space had been utilized with the vertical files, and because we achieved a 31% storage space enhancement in less floor space, they were delighted. The customer has also been very satisfied with the ease of installation and operational versatility of the Direct Line Rotary Files."

— **Michael P. Fassbender**, President,
Van Loozen Systems, Inc., Grand Rapids, MI.

Filing by Design

"As a designer and space planner, I find the Direct Line Rotary Files offer several benefits to my clients. The enormous space savings over conventional files maximizes both physical storage and office layout options. The wide range of interior components allows me to customize each filing system to my client's precise requirements. And the almost limitless range of available colors, fabrics, and finishes allows these units to become part of the interior design solution rather than being a problem. The Direct Line Rotary File functions as a flexible multi-media storage system — not just a file cabinet."

— **Linda Sexton**, President, Accent Business Interiors, Gambrills, MD



Join The Ranks of Our Satisfied Customers...

- AT&T
- Bank One
- Blockbuster Video
- Detroit Diesel
- DOD
- Eli Lilly
- Foundation Medical
- The Johns Hopkins University
- Mobil Oil Corporation
- NASA
- Salvation Army
- USDA

... Put The Direct Line Rotary File to Work for You!

- Professional Offices
- Banking and Financial
- Insurance Industry
- Law Firms
- Accounting Firms
- Auto Dealerships
- Architects and Engineers
- Medical and Dental
- Institutional
- Education
- Retail Sales
- Home Health Care
- Manufacturing
- Government Agencies
- Military
- Interior Designers
- Pharmaceuticals
- Non-Profit Organizations
- Government Contractors
- Communications

The Rotary File is on GSA Contract.
GSA Visa and Mastercard accepted.
Small Disadvantaged Business.

MTM BUSINESS SYSTEMS

1622 Edinger Ave., Suite F
Tustin, CA 92780
website: www.thefileguy.com
714-258-4656 FAX 714-258-4660

DIRECTLINE

Post Office Box 1759, Sterling, VA 20167-1759
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DIRECTLINE

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ROTARY FILE

Space Planner

NUMBER OF UNITS (TOTAL FILING INCH CAPACITY)

LETTER SIZE		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
UNIT HEIGHT	3	144	288	432	576	720	864	1008	1152	1296	1440	1584	1728	1872	2016	2160
	4	192	384	576	768	960	1152	1344	1536	1728	1920	2112	2304	2496	2688	2880
	5	240	480	720	960	1200	1440	1680	1920	2160	2400	2640	2880	3120	3360	3600
	6	288	576	864	1152	1440	1728	2016	2304	2592	2880	3168	3456	3744	4032	4320
	7	336	672	1008	1344	1680	2016	2352	2688	3024	3360	3696	4032	4368	4704	5040
	8	384	768	1152	1536	1920	2304	2688	3072	3456	3840	4224	4608	4992	5376	5760
LEGAL SIZE																
UNIT HEIGHT	3	180	360	540	720	900	1080	1260	1440	1620	1800	1980	2160	2340	2520	2700
	4	240	480	720	960	1200	1440	1680	1920	2160	2400	2640	2880	3120	3360	3600
	5	300	600	900	1200	1500	1800	2100	2400	2700	3000	3300	3600	3900	4200	4500
	6	360	720	1080	1440	1800	2160	2520	2880	3240	3600	3960	4320	4680	5040	5400
	7	420	840	1260	1680	2100	2520	2940	3360	3780	4200	4620	5040	5460	5880	6300
	8	480	960	1440	1920	2400	2880	3360	3840	4320	4800	5280	5760	6240	6720	7200

• Divide any of the filing capacity numbers listed above by 100 to determine the number of 4 drawer vertical file cabinets required to achieve same number of filing inches. Then multiply that number by 6.5 to determine amount of square feet required for vertical file cabinets.

- EXAMPLE:**
- 10 Direct Line rotary files; 8 high letter size = 3840 L.F.I.
 - $3,840 \div 100 = 38.4$ vertical files required, round up to 39 vertical files
 - $39 \text{ vertical files} \times 6.5 \text{ sq. ft.} = 253.5 \text{ sq. ft.}$ vs. Rotary Files (1) starter (6.3 sq. ft.) + (9) adders (47.7 sq. ft.) = 54 sq. ft.

RULES OF THUMB

- | | |
|---|---|
| <ul style="list-style-type: none"> • 25" of filing (per drawer) in a vertical file cabinet. • 100" of filing in a standard 4-drawer vertical file cabinet. • 6.5 sq. ft. of floor space required for every 4 or 5-drawer vertical cabinet. • 9 sq. ft. (on avg.) of floor space required for every lateral file cabinet. • Note: L.F.I. = Linear filing inches | <ul style="list-style-type: none"> • Rotary Starter - Letter footprint = 6.3 sq. ft. • Rotary Adder - Letter footprint = 5.3 sq. ft. • Rotary Starter - Legal footprint = 9.7 sq. ft. • Rotary Adder - Legal footprint = 8.3 sq. ft. • Suspended filing reduces filing capacity by approximately 25%. • Letter shelf capacity = 24 L.F.I. • Legal shelf capacity = 30 L.F.I. |
|---|---|

HOW TO PLAN ROTARY FILES

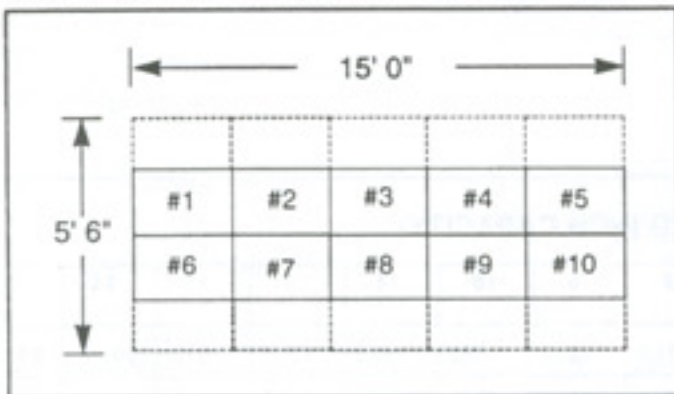
The Rotary File concept is a unique, high density, dual sided, lockable filing solution that saves space, costs less, and saves filing time over traditional lateral or vertical file cabinets. Direct Line Rotary Files are available in letter and legal sizes, starters and adders, in six heights.

When you plan a range of units, whether letter or legal size, you always need to have one starter. The rest are adders. The starter can be on the right or the left. Future adders can be placed on either the right or left.

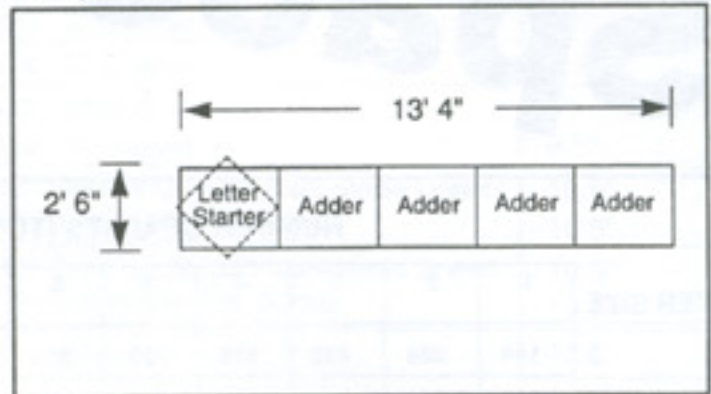
Space Saving

For example, let's assume your customer is storing letter size folders in ten 5-drawer 36" wide lateral files which store 162 inches per unit, (or 1,620 filing inches using 82.5 square feet.) You could replace the lateral files with five 7-tier letter size Rotary Files. (One starter and four adders.) Each unit stores 336 inches, which gives the user 1,680 filing inches in 33 1/4 square feet. As you can see in the illustration below, your customer gets 60 more inches of storage in 49 1/2 square feet less space.

Lateral Files - 1620 Filing Inches • 82½ Square Feet



Rotary Files - 1680 Filing Inches • 33¼ Square Feet



Cost Saving

In the example above, for instance, ten 5-drawer Grade A lateral files would cost about \$7,000, whereas five 7-tier letter size Rotary Files would cost your customer \$5,500-\$6,000. Rotary Files are less costly per filing inch.

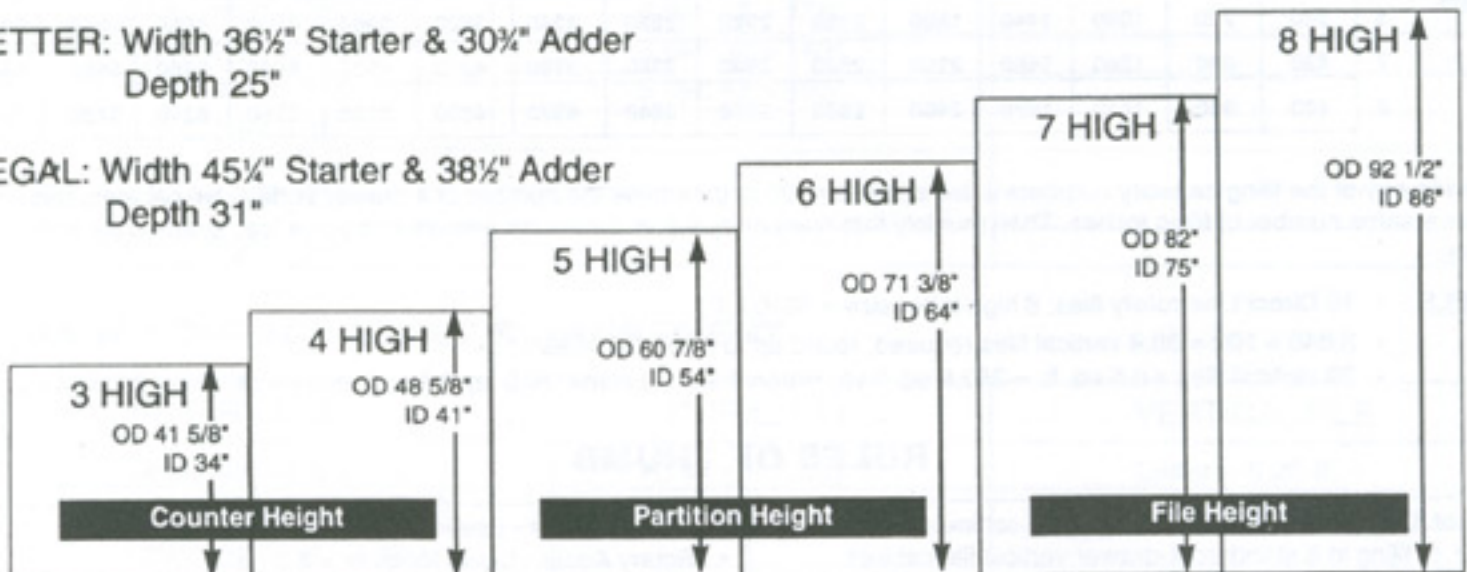
Time Saving

When you open a Rotary File door, you have access to 7 levels of filing versus a single drawer in a traditional filing cabinet. More files are accessible at a glance and actual filing time is reduced.

SIZES

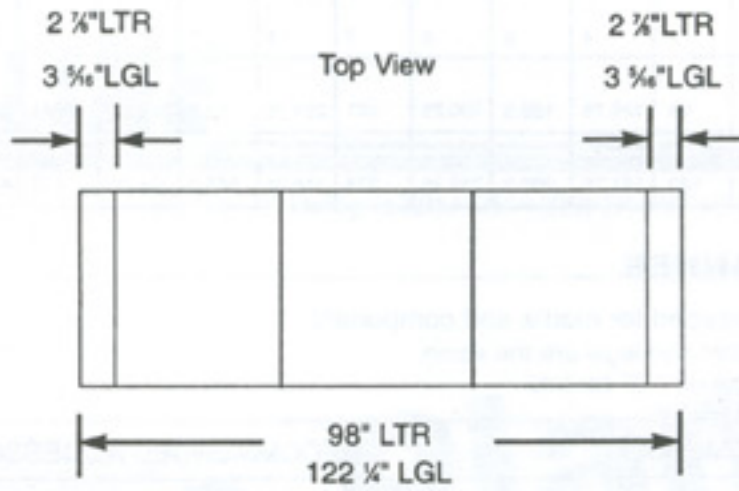
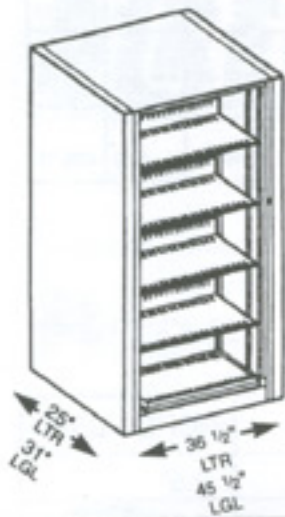
LETTER: Width 36½" Starter & 30¾" Adder
Depth 25"

LEGAL: Width 45¼" Starter & 38¾" Adder
Depth 31"

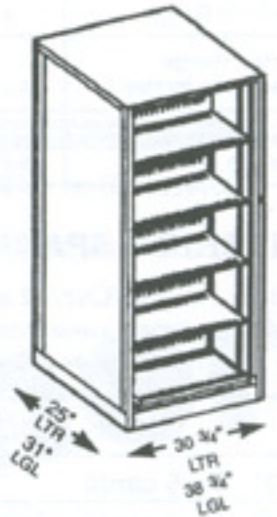


If you have any planning questions, please call our Rotary File Customer Service Department at 800-822-4000.

LETTER/LEGAL STARTER

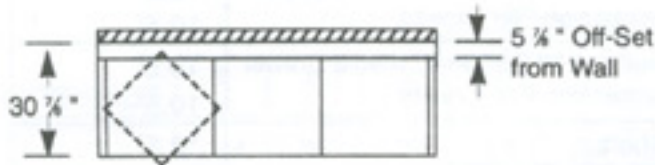


LETTER/LEGAL ADDER

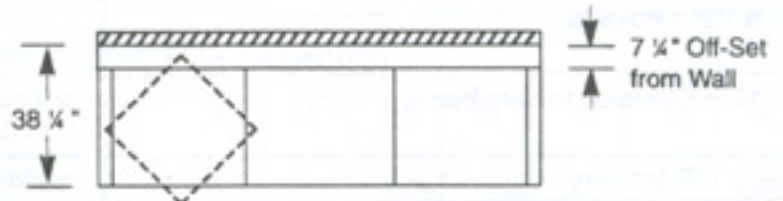


WALL CLOSURE PANEL

LETTER SIZE



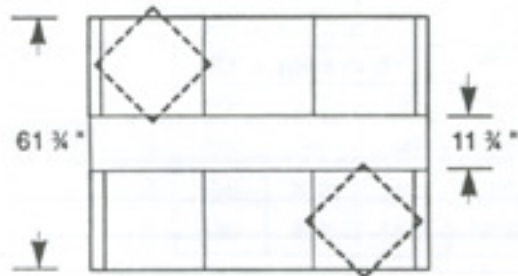
LEGAL SIZE



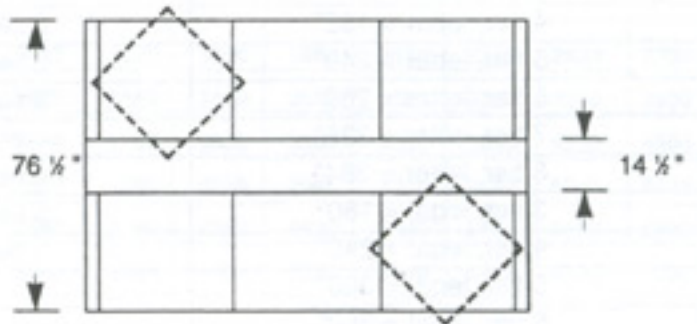
Units are shown offset from a wall or partition.

WALL CLOSURE PANELS DOUBLE WIDE

LETTER SIZE



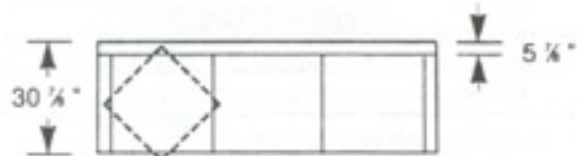
LEGAL SIZE



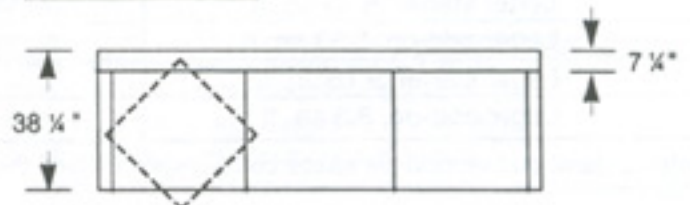
Units are placed back to back for high density filing.

CLOSED BACK UNITS

LETTER SIZE



LEGAL SIZE



Closed backs eliminate access on one side of the rotary file.

RANGE LENGTH PLANNER

Number of Units in Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Letter Range Length in Inches	36.5	67.25	98	128.75	159.5	190.25	221	251.75	282.5	313.25	344	374.75	405.5	436.25	467	497.75
Legal Range Length in Inches	45.5	84.25	123	161.75	200.5	239.25	278	316.75	355.5	394.25	433	471.75	510.5	549.25	588	626.75

INTERIOR SPACE PLANNER

Media Heights/Overall space needed for media and component

Note: Vertical clearances for letter and legal are the same.

Accessories are adjustable on 1/2" centers.

HEIGHT OF MEDIA	RECOMMENDED ACCESSORIES	INCHES USED
3" - 3 x 5 cards	L24/G24 - 3" Drawer	3.5"
4" - 4 x 6 cards, micro film, fiche, cassettes	L24/G24 - 3" Drawer	4.5"
5" - 5 x 8 cards	L24/G24 - 3" Drawer	5.5"
6" - 6 x 9 cards	L24/G24 - 3" Drawer	6.5"
8" - Video tapes	L10/G10 - shelf or L24/G24 - 3" Drawer	9" 8.5"
9 1/2" - Folders	L10/G10 - Shelf or L30/G30 Multi-Media Drawer L29/G29 - Suspension File Drawer	10.5" 10.5"
10" - Oversize folders/books	L10/G10 - Shelf or L30/G30 Multi-Media Drawer L29/G29 - Suspension File Drawer	10.5" 10.5"
11 1/2" Binders	L10/G10 - Shelf	12.5"

NOTE: Always measure your media. For assistance call us at 1-800-822-4000, ask for Rotary Customer Service.

ROTARY FILE FILING CAPACITY/FLOOR SPACE USAGE COMPARISON CHART

ROTARY FILE	LATERAL FILE	VERTICAL FILE
3 tier, letter = 144"	2 tier, 36 = 65"	2 drawer = 50"
4 tier, letter = 192"	2 tier, 42 = 78"	3 drawer = 75"
5 tier, letter = 240"	3 tier, 36 = 98"	4 drawer = 100"
6 tier, letter = 288"	3 tier, 42 = 117"	5 drawer = 125"
7 tier, letter = 336"	4 tier, 36 = 130"	
8 tier, letter = 384"	4 tier, 42 = 156"	
3 tier, legal = 180"	5 tier, 36 = 162"	
4 tier, legal = 240"	5 tier, 42 = 195"	
5 tier, legal = 300"		
6 tier, legal = 360"		
7 tier, legal = 420"		
8 tier, legal = 480"		

SQUARE FOOTAGE SPACE REQUIREMENT

ROTARY FILE	LATERAL FILE	VERTICAL FILE
Letter starter, 6.33 sq. ft.	36"W = 8.25 sq. ft.	Letter = 6.25 sq. ft.
Letter add-on, 5.33 sq. ft.	42"W = 9.62 sq. ft.	Legal = 7.5 sq. ft.
Legal starter, 9.75 sq. ft.		
Legal add-on, 8.3 sq. ft.		

Note: Lateral and vertical file space comparisons include the drawer pull space needed for operation of the unit.

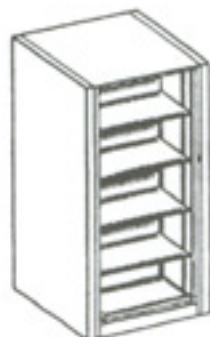
FORMULA COMPARISON

EXISTING: (6) 36"W 5 drawer lateral files with legal size folders store 972 inches of filing in 50 square feet.

NEW ROTARYS: (2) 8-tier legal size Rotary Files store 960 inches in 18 square feet.

RESULT: Same amount of filing and a space savings of 32 square feet.

DIRECTLINE ROTARY FILE



Features Advantage Chart

FEATURE	ADVANTAGE
Lifetime Base Warranty	Formed from 11 gauge steel, reinforced at corners allowing relocation of unit without disassembly.
No Foot Pedal	No need to release a foot pedal to rotate unit, easy to use detente mechanism and 1" pivot pin/bushing on base and top allows a smooth rotation and meets the spirit of A.D.A.
Adjustable Shelf with Integrated Back Stop	Allows user to adjust openings without interfering with the shelf's capability to accept a file divider.
One Height File Divider	Because of the integrated back stop, only one size file divider is needed versus multiple divider sizes.
Pass Thru Shelf	Unit can be configured with back to back pass thru shelves in the middle opening of the unit. Uses include storing over sized documents and a pass thru between departments.
Thumb Latch on Roll Out Drawers and Shelves	Accessory remains fully retracted until it is unlatched. Makes for easy, smooth roll out process.
Roll Out Drawers Have Adjustable Plate Dividers	Dividers permit the user to adjust storage compartments to house materials utilizing maximum drawer space.
Roll Out Reference Shelf Glides are Horizontally Mounted	Reference shelf will not interfere with material on the shelf below and are easy to install. Accuride® glides are designed for attachment independent of component.
½" Adjustability	Allows for maximum adjustability of internal component spacing.
Heavy Duty Door Panels with Beveled Edges	Provides a hand space to safely rotate unit, and creates a separation between the door edge and the vinyl trim.
1" Extension Post	Adds 1" to each side of unit to allow storage of oversized materials.
Unit Base Same Size, End Panel Set Creates the Initial Unit in a Range	No difference between starter and adder base, allows user to add units to the left or right, also units are easy to separate and relocate to a new location, all that is needed is an additional set of end panels to create free standing starter units.
Textures Paint Finish	Provides a textured surface that hides manufacturers welds and is smudge resistant.
48 Hour Quick Ship	Can satisfy a customer's needs immediately.

Quick Ship Program includes: 3, 5, 6, 7 and 8 Tier Units, Cool Grey and Putty Colors, Letter and Legal with: File Shelves, Pendaflex® Drawer, 3" Drawer, 6" Drawer, Security Drawer, Pass Thru Shelves and Posting Shelves available to be shipped from stock in two business days.